



City of Goodyear Volunteer Program
City Departments
VOLUNTEER APPLICATION

NAME: Last _____ First _____
ADDRESS: _____ City _____ State _____ Zip _____
PHONE: Home _____ Work _____ Cell _____
DRIVER'S LICENSE # _____ Birth date (month) _____ (day) _____
EMAIL ADDRESS: _____

EMERGENCY CONTACT: Name: _____ Relationship: _____
Day Phone: _____ Evening Phone: _____ Cell: _____

What special skill/certifications/training, interests would you like to share?

Relevant volunteer or work experience (please include reference name and address):

What languages do you speak/read/write other than English? _____

EMPLOYMENT EXPERIENCE: Are you currently employed? (Check as many as apply)

☐ Employed Full Time ☐ Employed Part Time ☐ Unemployed ☐ Retired ☐ Student

CURRENT OR PREVIOUS EMPLOYER: Company Name: _____

Job Title: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Duties: _____

EDUCATION: High School Diploma or GED: YES or NO

College or University _____ Major _____ Degree Earned _____

Graduate Studies _____ Major _____ Degree Earned _____

REFERENCES: Please list the names of two people to be contacted for character references:

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

Since your 18th birthday, have you been convicted (found guilty, plead guilty or no contest) of any criminal offense? If yes, indicate offence and approximate date (month/year) below. This includes any misdemeanors and felonies (including, but not limited to, assault, burglary, disorderly conduct, domestic violence, drug-related convictions, Driving Under the Influence (DUI); Driving While Intoxicated (DWI), failure to appear in court, larceny, shoplifting, trespassing, etc.) Such convictions may have resulted in a fine(s), community service, probation, jail/prison time, etc. Applicants are not required to report convictions that have been expunged or sealed by a court of law.

A "yes" answer will not automatically disqualify you from volunteering with the City of Goodyear, however, a false or incomplete answer may be grounds for not placing you or for dismissing you after placement. Failure to report at any time during the term of your relationship with the City may render you ineligible to volunteer.

Have you ever had your driver's license suspended or revoked? If yes, please explain. Include dates, places and nature of offences. _____

Do any of your relatives (by blood or marriage) currently work for the City or are elected/appointed officials for the City of Goodyear (i.e., Council Member, Planning & Zoning Commission Member)? If yes, who? _____

WHEN ARE YOU AVAILABLE TO VOLUNTEER?

	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Mornings	_____	_____	_____	_____	_____	_____	_____
Afternoons	_____	_____	_____	_____	_____	_____	_____
Evenings	_____	_____	_____	_____	_____	_____	_____
I can start (date)	_____	_____	_____	_____	_____	_____	_____
	Number of hours per day	_____	Number of days per week	_____	Number of days per month	_____	_____

WHAT AREAS ARE YOU INTERESTED IN VOLUNTEERING?

Please check all that apply.

Parks and Recreation

☐ Senior Programs
☐ Special Events
☐ Volunteer Coordinator for Special Events

Engineering

☐ Scanning
☐ Filing (hard copy/electronically)
☐ Public Meetings

Communications

☐ Graphics Assistant
☐ Webmaster Assistant
☐ Writer

Economic Development

☐ Admin/Clerical Assistant

Information Technology

☐ Experienced Networking Technician

Police

☐ Victim's Advocate

Courts

☐ Administrative/Clerical Assistant

Human Resources

☐ Administrative/Clerical Assistant
☐ Research & Development

Water Resources

☐ Educational Ambassadors

Fire Department

☐ Administrative/Clerical Assistant
☐ AutoCAD
☐ Audio/Visual Production
☐ Computer Tech Support
☐ Educational Ambassadors

Community Services

☐ Admin/Clerical Assistant
☐ Graffiti Control Program
☐ Receptionist
☐ Volunteer Data Entry
☐ G.A.I.N. Event
☐ Make a Difference Projects

Other

☐ Floater

By my signature below, I certify that all statements made in this application are true and that I am authorizing the City to investigate all matters contained in the application. Any false statements, misrepresentation, or omissions on this application will be cause for refusal of placement or dismissal at any time during my placement. The City shall comply with any relevant state or federal laws that may relate to the dissemination of any criminal history information that may be obtained pursuant to this application.

Due to the number of applicants received in correlation to the number of volunteer opportunities available that match any given skill set, the City of Goodyear may not be able to place all interested volunteers and is under no obligation to do so, however, you will be notified of your status.

The City of Goodyear does not discriminate against any applicant because of race, color, religion, national origin, age, disability, or any other reason prohibited under Federal, State, or local laws.

Signature of Volunteer Applicant: _____ Date _____
Signature of Parent/Guardian (if volunteer is a minor) _____ Date _____

Please return to:

City of Goodyear
Judi Switanek, Volunteer Coordinator
PO Box 5100
Goodyear, AZ 85338
623.882.7807

OFFICE USE:

Date Received: _____
Interviewed: _____ References: _____
Department: _____
Site Supervisor: _____
Database Entry: _____ Orientation: _____